

WASHOE COUNTY
HEALTH DISTRICT

ENHANCING QUALITY OF LIFE

STAFF REPORT
BOARD MEETING DATE: June 28, 2016

CM/ACM JS
Finance DN
DA LA
Risk Mgt. N/A
HR N/A
Other CH

DATE: May 16, 2016
TO: Board of County Commissioners
FROM: Patsy Buxton, Fiscal Compliance Officer, 775-328-2418, pbuxton@washoecounty.us
THROUGH: Anna Heenan, Administrative Health Services Officer, 775-328-2417, aheenan@washoecounty.us

SUBJECT: Approve FY17 Purchase Requisition #3000030466 issued to Cardinal Health (Contract #MMS10001) in the approximate amount of [\$105,725] for pharmaceutical products in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the Washoe County Health District. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve purchase orders equal to or greater than \$100,000.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

There has been no previous action taken by the Board this fiscal year.

BACKGROUND

Washoe County joins with the State of Nevada when purchasing pharmaceuticals and medical supplies for public health use. The State of Nevada participates in the bid process through the Minnesota Multi-state Contracting Alliance for Pharmacy (MMCAP). Although we don't advertise or bid through Washoe County directly, we meet the purchasing requirements through the process that MMCAP uses.

This process has been utilized for many years. The bid was awarded to Cardinal Health and runs through October 31, 2016, with three (3) year extensions to it (2019).

This purchase requisition supports the medication and vaccine purchases in the various medical clinics of the Health District for FY17; the expenditures were anticipated in the adopted budget in the various medical clinic programs.

The District Board of Health approved this requisition at their May 23, 2016 meeting.

AGENDA ITEM # 5.K.1.

FISCAL IMPACT

Should the Board approve Purchase Requisition #3000030466, there will be no additional impact to the adopted FY17 budget, as this amount was anticipated and included in the adopted budget in Cost Center 170600 (Maternal and Child Health) for \$250, 171300 (Sexual Health Program) for \$3,500, Cost Center 171400 (Tuberculosis Program) for \$7,000, Cost Center 173500 (Immunization Program) for \$7,000 and Internal Order 11304 (Family Planning Grant Program) for \$87,975 in G/L 710703 (biologicals).

RECOMMENDATION

Staff recommends that the Washoe Board of County Commissioners approve FY17 Purchase Requisition #3000030466 issued to Cardinal Health (Contract #MMS10001) in the approximate amount of \$105,725 for pharmaceutical products in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the Washoe County Health District.

POSSIBLE MOTION

Move to approve FY17 Purchase Requisition #3000030466 issued to Cardinal Health (Contract #MMS10001) in the approximate amount of \$105,725 for pharmaceutical products in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the Washoe County Health District.